



CSMH Board of Directors Meeting Minutes

11/19/2024 5:30 p.m.
9530 Monterey Road
Morgan Hill, CA 95037

Attendance

Present:

Members: Heather Allan, Heather Bringetto, Garth Gilmour, Noor Kalai, Megan McGrady, Michelle Millard, Corina Sapien

Guests: Vivianne Brager, Paige Cisewski, Susan Pfefferlen, Jen Stenn, Kathy Funke

Absent:

Members: Diane Swing

I. Call to Order (Presenters: Garth Gilmour)

The meeting was called to order at 5:34 p.m.

- A. Roll Call of Members (Presenters: Garth Gilmour)
- B. Acknowledge the Mission and Vision Statement

Charter School of Morgan Hill uses project-based learning, strong family involvement and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.

- C. Adoption of Agenda (Presenters: Garth Gilmour)

Motion:

A motion to adopt the agenda for the November 19, 2024, Board Meeting was made by Heather Bringetto and seconded by Michelle Millard.

Approved 7-0

- D. Approval of Minutes (Presenters: Garth Gilmour)

- 1. Approval of minutes from October 22, 2024

Motion:

A motion to approve the Minutes from the October 22, 2024, Board Meeting was made by Heather Allan and seconded by Michelle Millard.

Approved 7-0

II. Public Comment - members of the public may speak on any topic not on the agenda

Please submit a "Speaker's Request" to Vivianne Brager prior to the meeting being called to order. Upon recognition by the Chair of the Board, please identify yourself before speaking. The CSMH Board of Directors reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

There was no public comment.

III. Presentations

A. Summer Program

Kathy Funke will be reporting on the success of our summer Jumpstart program. This program is part of the Extended Learning Opportunities Program (ELO-P). You can find more information about this program and the requirements on our [website](#).

Kathy Funke provided a slide show and reported on the success of the summer Jumpstart program. The students did cooking, baking, science, math, and STEM. The students were engaged, learning, and having fun. There were 101 students in the program, 19 of them were incoming Kindergarteners. Nineteen CSMH Alumni volunteered and felt empowered to give back to the school.

IV. Action Items

A. Approve purchase of new playground equipment from School Specialty for \$14,121.78

This is for the purchase of 3 new basketball hoops, 2 tetherball poles, and 3 triple shoots.

Motion:

A motion to approve the purchase of new playground equipment from School Specialty for \$14,121.78 was made by Heather Bringetto and seconded by Heather Allan.

Approved 7-0

B. Consider amending the CSMH Medical Benefits and Supplement Pay Policy

CSMH's open enrollment for benefits is in November and new benefit rates take effect on January 1st. Employees who take benefits have experienced significant rate increases in the last several years. CSMH has not increased the benefits contribution since 2016-2017. The current and proposed rates are the following:

- employee - \$9,000 to \$9,600
- employee plus one - \$10,000 to \$12,600
- family - \$12,000 to \$15,600

These new rates would also make us competitive with our local district.

The max cost to CSMH for the 2024-2025 budget would be -

15 employees only = \$5,250

4 employees plus = \$6,066.67

8 family = \$16,800

Total = \$28,166.67

The yearly cost of these increases would be \$48,200.

Motion:

A motion to approve the amendment of the CSMH Medical Benefits and Supplement Pay Policy to increase employee only - \$9,000 to \$9,600, employee plus one - \$10,000 to \$12,600, family - \$12,000 to \$15,600 was made by Michelle Millard and seconded by Heather Bringetto.

Approved 6-0

Megan McGrady abstained

C. Approve contract between Pine Hill and CSMH for non public school placement

When an IEP team determines that we are unable to meet a student's needs with the special education programs on site, a non public school placement may be necessary.

The attached contract is for specialized academic instruction and services for one student at Pine Hill School.

Motion:

A motion to approve the contract between Pine Hill and CSMH for nonpublic school placement was made by Heather Bringetto and seconded by Noor Kalai.

Approved 7-0

D. Approve the 2025-2026 school calendar

Administration will present the 2025-2026 to the Board for approval.

This item was tabled to the next Board meeting after staff has had a chance to review options.

V. Discussion Items

A. Update on ELO-P and oversight of program

Paige Cisewski reviewed the ELOP program requirements and oversight with the Board.

VI. Reports

A. Executive Director report (Presenters: Paige Cisewski)

B. Principal report (Presenters: Susan Pfefferlen)

Susan Pfefferlen spoke about the following recent school activities

- Trunk or Treat
- full day professional development for staff
- 5th grade camp
- the second coffee chat with the Admin team
- Fall Exhibition
- 7th graders who just left for science camp
- annual gala and auction

VII. Upcoming Events

November 18th - 20th - 7th grade at science camp
November 25th - 29th - Holiday Break - no school
December 10th - CSMH Board meeting at 5:30 pm

VIII. Adjournment

The meeting was adjourned at 6:34 p.m.